

CERTIFICATION OF ETHICS ORIENTATION

(To be used only when AgLearn access is not available)

Please complete your review of all Ethics Orientation training materials within 90 days of your appointment. Sign and date this form and return it to the USDA Office of Ethics by faxing to 301-504-1496 or e-mailing to Ethics-REE@oe.usda.gov

I certify that on _____ I reviewed the following ethics materials:
(Date)

- New Employee Ethics Orientation Online training module
- Standards of Ethical Conduct for Employees of the Executive Branch
- Supplemental Standards of Ethical Conduct for Employees of the Department of Agriculture
- Contact Information for Agency Ethics Advisors

PLEASE PRINT:

| | |
|--|------------------|
| Employee Name | Telephone Number |
| Position Title | Pay Plan/Grade |
| USDA Agency (<i>ARS, ERS, NAL, NASS, NIFA</i>) | |
| Location (City & State) | |
| Signature | E-mail Address |